

Employment Application

Information

Name: _____ Date: _____
First M.I. Last

Address: _____

D.O.B. _____ Social Security Number: _____

Phone Number: _____ Email: _____

Classroom Desired: School-Age/Preschool/Toddlers/Infants Full Time or Part Time
(Circle One) (Circle One)

Position Desired: Teacher/Assistant Teacher/Aide Pay Desired: _____
(Circle One)

How did you hear about us? _____

Have you ever worked in child care before? _____

When are you available to start? _____

Do you have the legal right to work in the United States? Yes or No

(If yes, proof of work authorization will be required)

Have you ever been arrested, asked to resign, or been de-certified due to a crime of any kind involving a child? Yes or No

Education

High School: _____ Diploma/GED earned? _____

College: _____

Area of Study: _____ Degree Earned? _____

Other: _____

Area of Study: _____ Degree Earned? _____

References

Please list 1 professional reference

Name: _____ Phone: _____

Please list 2 personal references

Name: _____ Phone: _____

Name: _____ Phone: _____

Employment History

(Please start with your most recent employment)

#1

Employer Name: _____

Phone number: _____ May we contact? Yes or No

Position: _____ Supervisor: _____

Start Date: _____ End Date: _____ Still Employed? _____

Starting Pay: _____ Ending Pay: _____

Reason for leaving: _____

#2

Employer Name: _____

Phone number: _____ May we contact? Yes or No

Position: _____ Supervisor: _____

Start Date: _____ End Date: _____ Still Employed? _____

Starting Pay: _____ Ending Pay: _____

Reason for leaving: _____

Employment History Cont.

#3

Employer Name: _____

Phone number: _____ May we contact? Yes or No

Position: _____ Supervisor: _____

Start Date: _____ End Date: _____ Still Employed? _____

Starting Pay: _____ Ending Pay: _____

Reason for leaving: _____

Additional Information

Is there any information you would like us to know about you?

Agreement

Please read the following statement carefully:

I hereby affirm that the information provided on this application (and accompanying resume if any) is true and complete to the best of my knowledge. I also agree that falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I understand that the first 30 days of my employment are considered a training period, during which benefits shall not accrue and that my employment can be terminated with or without cause, at any time during such training period or thereafter at the discretion of the owner.

Signature: _____ Date: _____

Office Use Only

Date of Interview: _____

Interviewed By: _____

Start Date: _____

Hourly Pay: _____

Notes: